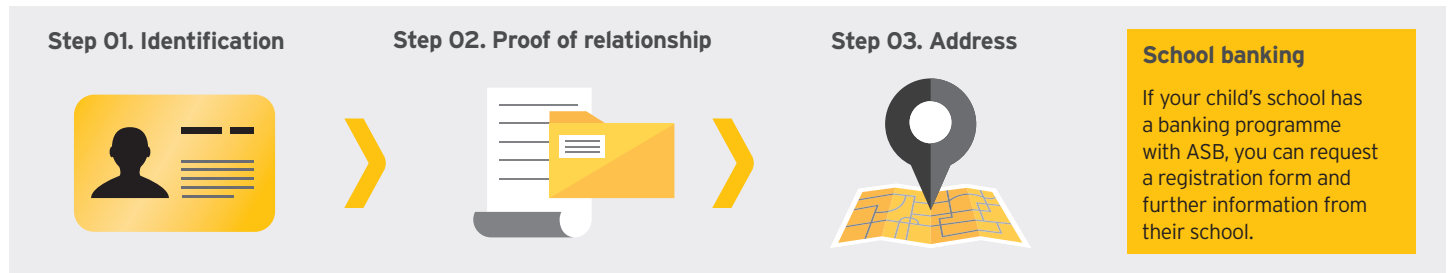


How it works

This document is for verifying children when the parent is linked to the account. If you are wanting an account where someone up to 18 years old will have full control of the account, please refer to the 'Individual Identification Requirements' guide.

By law¹, we have to properly identify and collect information about your child, when you want to operate a bank account for them. We collect this in three steps.

Parents/guardians will be required to be identified in line with the 'Individual Identification Requirements' guide. We'll also need to see proof of the relationship between the child and the parent/guardian.



Step 01 - Identification

Aged up to 18 - the parent/guardian will be linked to the account.

Bring **one** of the following items for your child:

- Passport
- Birth certificate

Step 02 - Proof of relationship

Please bring one of the following items to confirm the relationship between the child and yourself.

Relationship to the child	Types of documentation
Parent	<ul style="list-style-type: none"> • Birth Certificate • Adoption papers
Guardian	<ul style="list-style-type: none"> • Guardianship form - Court-Appointed guardian (e.g. Grandparent or other relative, a parents new partner) - Testamentary guardian (e.g. A person named in the parents will, or another formal legal document, to be a testamentary guardian if the parent dies) - Guardianship of the court (e.g. The High Court or Family Court can appoint itself as a child's legal guardian) • Government department documentation that confirms caregiver/guardianship

If your circumstance or documentation held isn't listed in the table above, please contact us to discuss the options available to you.

¹ The Anti-Money Laundering and Countering Financing of Terrorism Act 2009.

› Step 03 - Proof of address

The address documentation provided must be addressed to the parent/guardian. If you (parent/guardian) are an existing ASB customer and are present with your child, we may already have your address documentation. Please see table below to find out what types of documentation you can provide.

- These documents should be no more than 12 months old.
- Must show your current residential address.

One item from the list below	Important notes
<ul style="list-style-type: none">✓ Non-ASB bank statements or correspondence✓ Government agency correspondence✓ Non-ASB registered KiwiSaver or superannuation scheme correspondence✓ Local authority rates or water bill✓ Utility bill (gas, power, fixed phone line, internet, SKY TV, On-account mobile phone)✓ Current non-ASB insurance policy (house or contents)✓ IRD correspondence	<ul style="list-style-type: none">• Posted and digital copies of these documents are acceptable.• Utility bills and local authority bills sent to a PO Box are acceptable as long as your physical address is included on the statement and there is a fixed service provided to that address.• 'On-account' mobile phone statements do not need to contain a fixed service address.
<ul style="list-style-type: none">✓ Signed tenancy or lease agreement✓ Correspondence from a qualifying New Zealand educational institution (this must be a boarding hostel, halls of residence or homestay letter confirming the customer's address. This also includes posted fee invoices and receipts)✓ Driver licence containing address (this must be a current (not expired) driver licence from New Zealand, Australia or the United Kingdom that contains your current residential address)	<ul style="list-style-type: none">• Documents must be originals.• A tenancy or lease agreement must be signed by both the tenant(s) and landlord.

› Other information

If your or your child's identification documents are issued by a country other than New Zealand, Australia, The United Kingdom, Canada, France, Germany or the United States of America, we may need to ask you for additional information about your income or assets.

› Document guidelines

Documents must be originals. We can also accept copies certified by a trusted referee. Please contact us for further information. Documentation in a foreign language must be accompanied by an independent and certified English translation provided to you by a professional translator.

› Get in touch

For any queries, call our contact centre on 0800 803 804, visit your nearest branch or contact your ASB Relationship Manager.