

**Return your form:****By mail:**

Computershare Investor Services Limited  
Private Bag 92119, Auckland 1142  
New Zealand

**For all enquiries:**

Phone: +64 9 488 8777

Email: [enquiry@computershare.co.nz](mailto:enquiry@computershare.co.nz)

## Off Market Transfer

This form is used to transfer securities into different name(s). A separate Off Market Transfer form must be submitted for each company and class of securityholding.

Please complete the form on the following pages based on the instructions below:

### Step 1: Security details

Please provide the following details (this information can be found on the latest Securities Transaction Statement or Remittance Advice):

**Full name of Company/Issuer in Which Securities are Held:** the name of the company issuing the securities.

**Type of Security:** for example, fully paid shares, partly paid shares, bonds (please provide interest rate and maturity date), options etc.

**Number of Securities to be Transferred:** amount specified in numbers.

**Value of the Transfer:** the price paid by the buyer to the seller of the securities, to be completed if applicable.

### Step 2: Seller details

Please provide the following details (this information can be found on the latest Securities Transaction Statement or Remittance Advice):

**Common Shareholder Number (CSN)/Holder Number:** the transfer cannot be processed without the Seller's CSN/Holder number, which can be found on a Securities Transaction Statement or Remittance Advice.

**Full Name of Seller(s):** the full name of all securityholders as shown on the register. This should be the name of the trustees if the securities are held on behalf of a trust.

**Contact Telephone Number:** for security purposes, Computershare may contact the seller for verification purposes. If verification cannot be carried out to the satisfaction of Computershare, the transfer may be rejected and returned to the seller with a request to provide further information.

### Step 3: Signature of securityholder(s)

It is important that the Off Market Transfer form is signed correctly. Please follow the instructions below carefully to avoid the form being returned to you for correction/further action.

All sellers must:

- Sign the form in the appropriate section in the order in which the names are listed on the register
- Have their signatures witnessed by an independent person(s) – **each** signature must be witnessed
- Ensure the witness(es) completes their name in the appropriate section below **each** signature

When signing on behalf of a **company**, the director or authorised signature should print their name and state their position under their signature. If you are signing under **power of attorney**, attach a certified copy of the power of attorney and complete and attach the non-revocation of power of attorney.

### Step 4: Buyer details

**Buyer Common Shareholder Number (CSN)/Holder Number:** if the buyer is an existing holder of securities, please provide the relevant CSN/Holder number. This field should only be completed if the buyer has a CSN/Holder number.

**Full Name(s) of Buyer(s):** please enter the full names of the person(s) acquiring the securities. Under Section 92 of the Companies Act, securities cannot be registered in the name of a trust and must be registered in the name of the trustee(s). If transferring to an existing securityholder you must write the name of the existing securityholder exactly as it currently appears on the Securities Transaction Statement.

**Full Postal Address of Buyer(s):** please enter the address in full including the postcode. If transferring into an existing securityholder, the address must match the current registration details exactly. Only one address may be recorded, irrespective of the number of buyers.

**Buyer Details:** bank account, email address, IRD number and tax details can be provided in the appropriate sections. In the case of joint holders please provide each IRD number and the associated name of the holder. If your investments are held on behalf of another person, trust or entity, then provide the IRD number for that person, trust or entity. This is optional and please note that bank account details will only be recorded if all buyer(s) have signed the form.

### Step 5: Signature of buyer(s)

There is no requirement for the buyer(s) to sign the form unless the securities to be transferred are **instalment receipts** or **partly paid shares**, in which case all buyer(s) **must** sign the form. Note that bank account details will only be recorded on the register if all buyer(s) have signed the form.

### Step 6: Returning your form

**The original Off Market Transfer form(s) must be returned to Computershare. We are unable to accept a copy, fax or email of this form; please return the original form to the address above.**

# Certificate of Non-Revocation of Power of Attorney

Complete this page and attach to the completed Off Market Transfer form if you are acting on behalf of a securityholder(s) on this Off Market Transfer form for whom you have power of attorney.

I

of

Hereby certify that by deed dated  / / 20

of

Appointed me his/her/its attorney

That I have executed the request for security transfer on this Off Market Transfer form under that appointment and pursuant to the powers thereby conferred upon me, and that I have not received notice of any event revoking the power of attorney.

Signed at   / / 20



**STEP 4****Buyer details**

Common Shareholder Number (CSN) / Holder Number (if known)

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Full Name of Buyer(s)


Account Designation (if applicable)

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**Address**

Unit

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Street Number

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Street Name or PO Box

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Suburb/Town/City

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Country

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Postcode

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**Email address**

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If you provide your email address, you are electing to receive electronic communications (when available) for all companies you currently hold securities with that offer electronic communications. This may include, but not be limited to, links to remittance advices, annual meeting documents, regular reporting and newsletters.

**IRD Number**

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**Holder Name / Beneficiary Name**

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**Tax rate**

Tax rates apply to interest payments only

<input type="checkbox"/>	10.5%	<input type="checkbox"/>	17.5%	<input type="checkbox"/>	28%*	<input type="checkbox"/>	30%	<input type="checkbox"/>	33%	<input type="checkbox"/>	Exempt
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\* 28% rate is only applicable to companies

If exempt, please supply a copy of the Certificate of Exemption from Resident Withholding Tax (IR15C) and attach it to this form. Please do not send the original document.

**NOTE: THE FOLLOWING DETAILS WILL ONLY BE RECORDED ON THE REGISTER IF THE FORM IS SIGNED BY ALL BUYERS****Bank details**

Bank

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Branch

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Account Number

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Suffix

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Name in which account is held

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Cash Management Account Reference Number

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**STEP 5****Signature of buyer(s)**

Securityholder 1

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Joint securityholder 2

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Joint securityholder 3

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It is optional for the buyer(s) to sign this form. If signed by the securityholder's attorney, a certified copy of the power of attorney must be attached to this form unless it has previously been noted by the registry, in which case the non-revocation of power of attorney should be completed and attached to this form. If executed by a company, the form must be signed in accordance with the company's constitution and the Companies Act 1993.

Date

/	/	20
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